

Tutorial for online application platform

Wood Science and sustainable management programme (Semester)

We would like to inform you that ESB collects personal data for the processing of applications and admissions. This personal data is safeguarded during students schooling and archived indefinitely. At any time, students have the right to consult, modify and obtain their own data.

If you have difficulties viewing, check if the version of your browser is up to date, focusing on the browsers like Mozilla Firefox or Chrome.

Please note that it can take 48 hours to receive the email with the link for registration.

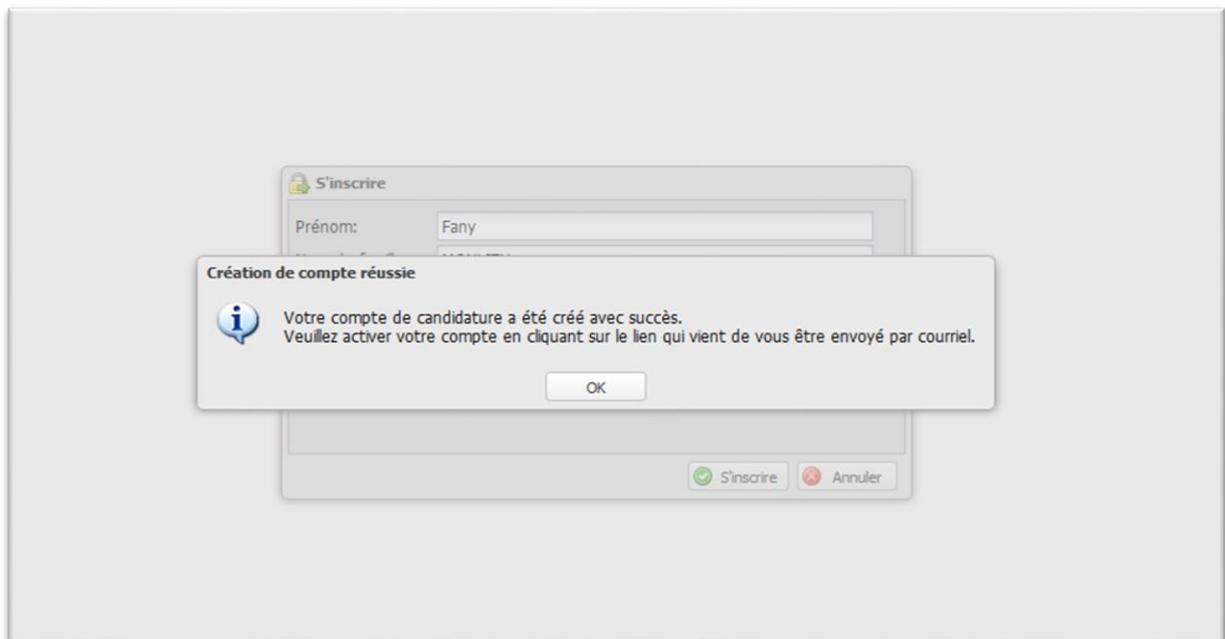
1. Create your candidate account on: <http://my.esb.ecoledubois.fr/users/account/register>

⚠ For students who already have a "My ESB" account, please apply with your current account (do not create a new one).

Important to know: you can save your information and return at any time to continue your inscription.

Information to complete in the following order: First name/Family name/Email address/Password and confirmation Password

⚠ Please note carefully the soonest your email and password that you have given in order to remember during the next connection.



Validate your account from your inbox following the link in your email

Confirmation d'ouverture de compte Boîte de réception x

noreply@esb-campus.fr

À moi ▾

Bonjour,

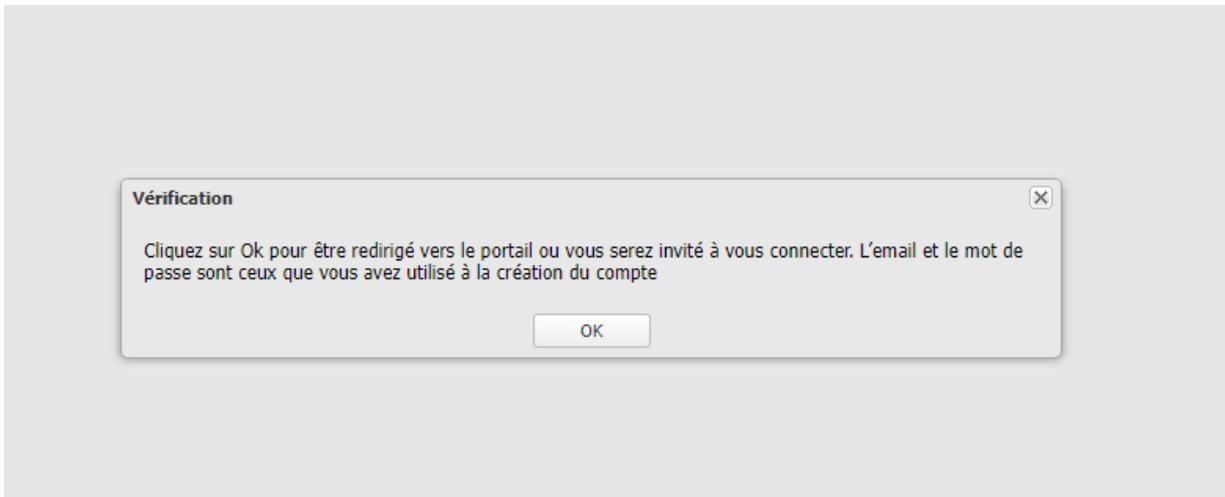
Pour finaliser la création de votre compte de candidature, veuillez cliquer sur le lien suivant :

https://my.esb.ecoledubois.fr/extranet/Users/Account/Verify?user_id=2Kn1ZRgkiRuN1wnNI%252fUxijhZallbKDN26OeIRTii0UE%253d

Nom utilisateur:

Mot de passe:

Merci



2. Application space : <http://my.esb.ecoledubois.fr/extranet/>

Fill in with your User name (email address) and password

Merci de vous authentifier

Nom d'utilisateur:

Mot de passe:

Domaine:

[Mot de passe oublié](#)

Choose the language on the top right hand of the screen and then click on “Candidature”



Click on the button « New application»



MY.ESB

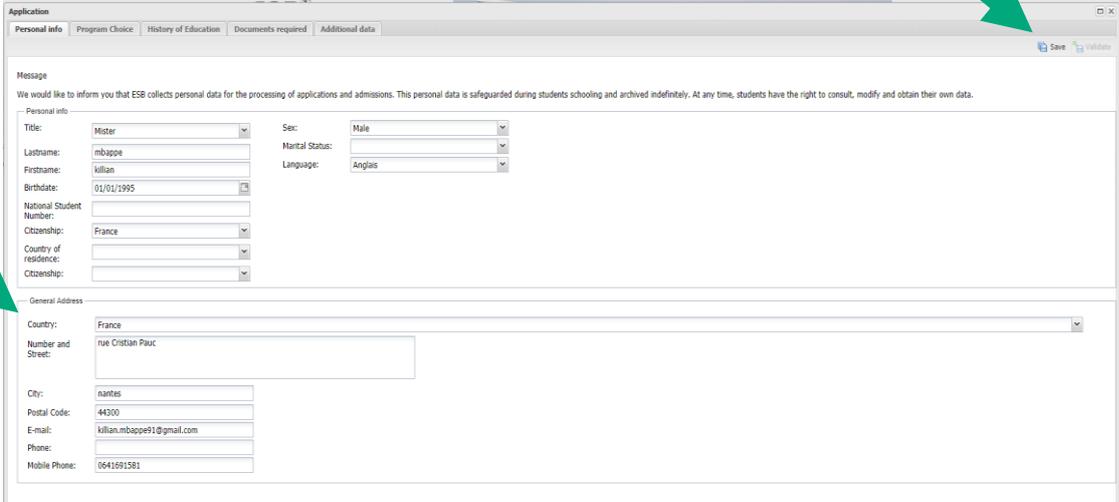
Plateforme administration de la scolarité

[New Application](#)

Active Applications				
	Application no	Program	Last update	Program code
1	Modify	Candidature pour Internationaux - Diplome Ingénieur ESB (en 3ans)	18/01/2021 16:30:57	CONCIPINTERN / 2122-CONCIP

Page 1 of 1

3. Personal Information



Application

Personal info | Program Choice | History of Education | Documents required | Additional data

Save | Refresh

Message

We would like to inform you that ESB collects personal data for the processing of applications and admissions. This personal data is safeguarded during students schooling and archived indefinitely. At any time, students have the right to consult, modify and obtain their own data.

Personal info

Title: Sex:

Lastname: Marital Status:

Firstname: Language:

Birthdate:

National Student Number:

Citizenship:

Country of residence:

Citizenship:

General Address

Country:

Number and Street:

City:

Postal Code:

E-mail:

Phone:

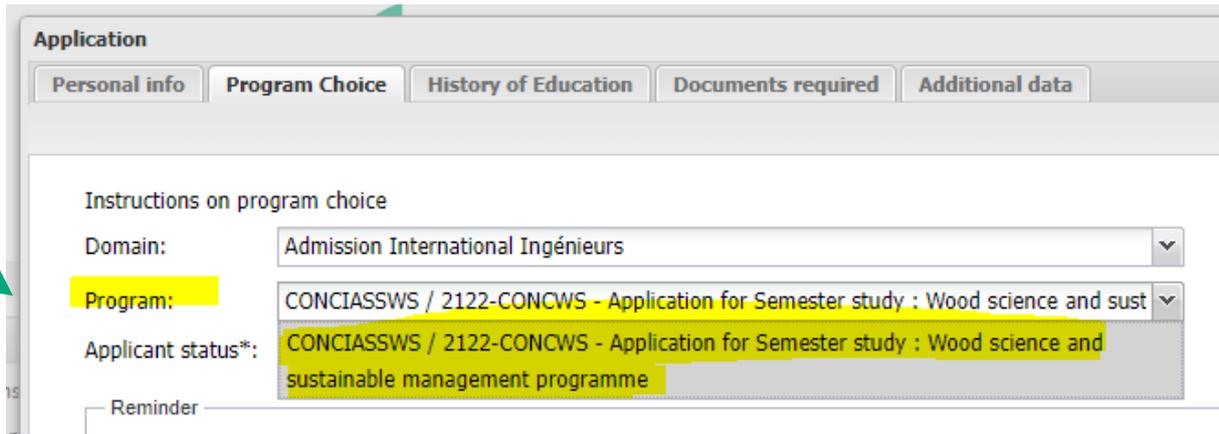
Mobile Phone:

- ⚠ For the national student number, you can indicate "0".
- ⚠ The main address is that of your country of origin
- ⚠ Postal code: please indicated **only numbers**

4. Program selection

In the program group: you select: "**Programme taught in English for international students**", you must choose among the programme "**CONCIASSWS/2122-CONCWS- Application for Semester study: Wood science and sustainable management programme**"

Please note, we do not allow multiple applications.



Application

Personal info Program Choice History of Education Documents required Additional data

Instructions on program choice

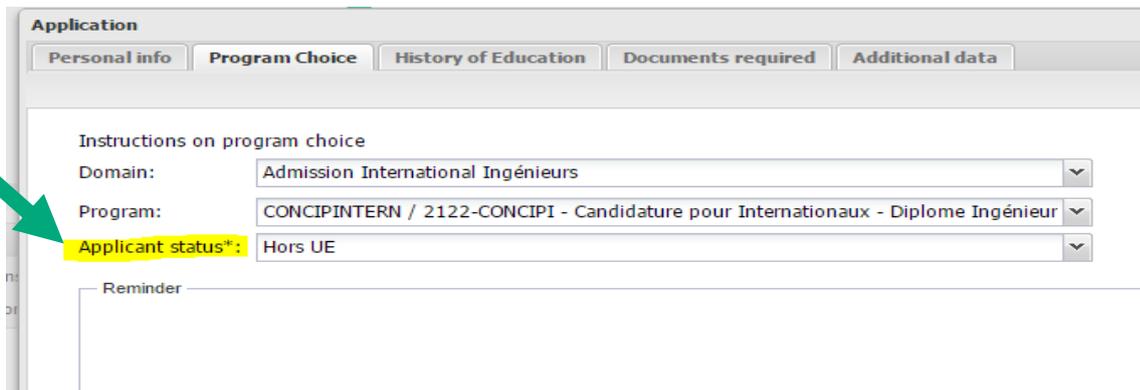
Domain: Admission International Ingénieurs

Program: CONCIASSWS / 2122-CONCWS - Application for Semester study : Wood science and sust

Applicant status*: CONCIASSWS / 2122-CONCWS - Application for Semester study : Wood science and sustainable management programme

Reminder

Finally, choose amongst European or non-European status



Application

Personal info Program Choice History of Education Documents required Additional data

Instructions on program choice

Domain: Admission International Ingénieurs

Program: CONCIPINTERN / 2122-CONCIPI - Candidature pour Internationaux - Diplome Ingénieur

Applicant status*: Hors UE

Reminder

5. History education

Indicate your educational background in higher education only.
Program level: choose between “Bachelor or Master Etranger”.

Application

Personal info Program Choice **History of Education** Documents required Additional data

Instructions on Historic of education

Education Entry

School:

From:

To:

Program Level:

Your Higher Level: Yes No

Education history

History

School	Program Name	Level	From	To	Your Higher Level
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6. Documents requested

File the documents required to make your application.

Application

Personal info Program Choice History of Education **Documents required** Additional data

Instructions on documents

Documents to upload

Document type:

File name:

Documents

List of uploaded documents

[Reload](#)

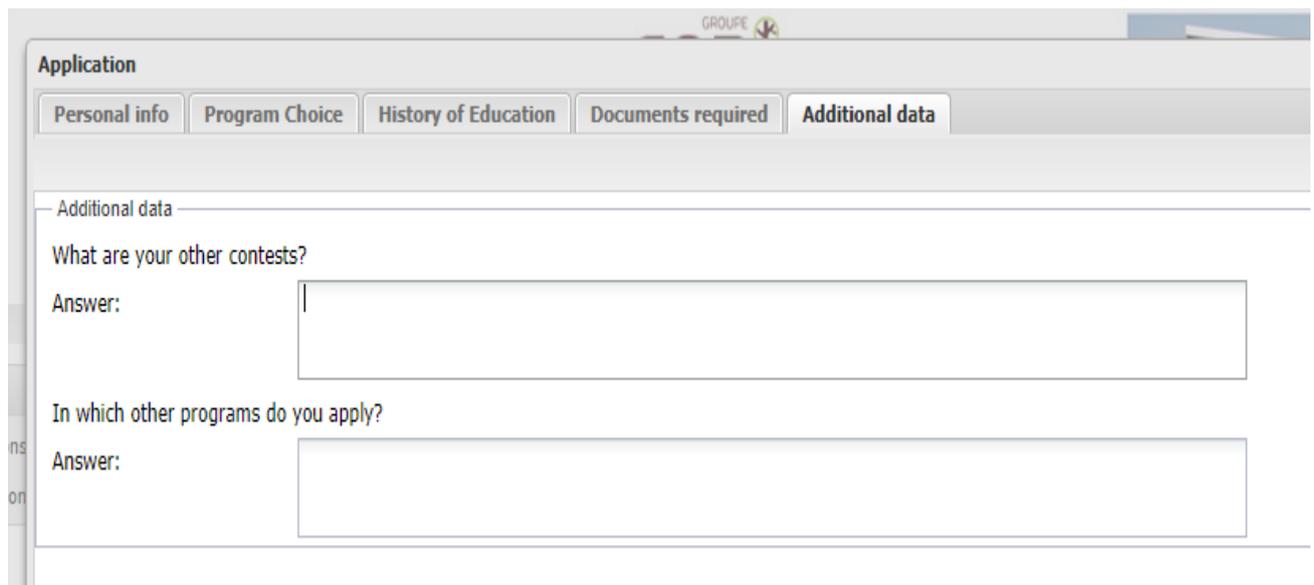
Document type	Uploaded	Date	File name
Lettre de motivation	Not uploaded		
Curriculum Vitae	Not uploaded		
Avis de poursuite d'études	Not uploaded		
Bulletin de notes - 1	Not uploaded		
Bulletin de notes - 2	Not uploaded		
Bulletin de notes - 3	Not uploaded		
Bulletin de notes - 4	Not uploaded		
Diplôme supérieur 1	Not uploaded		
Diplôme supérieur 2	Not uploaded		
Passport	Not uploaded		
English certificate with B1 level	Not uploaded		

Please use the Pdf format:

<i>List of documents to provide:</i>	
	A cover letter which states <ul style="list-style-type: none">- The reasons why you want to study abroad- Your professional project and the link with the chosen studies- Whether you have already spent some time in France- What are your personal interests and hobbies
	A CV
	Copy of your transcripts of records of the last two years of studies
	Copy of your last diploma
	Copy of your passport
	For non-English speaking countries applicant : English Certificate with the B1 level

7. Additional information

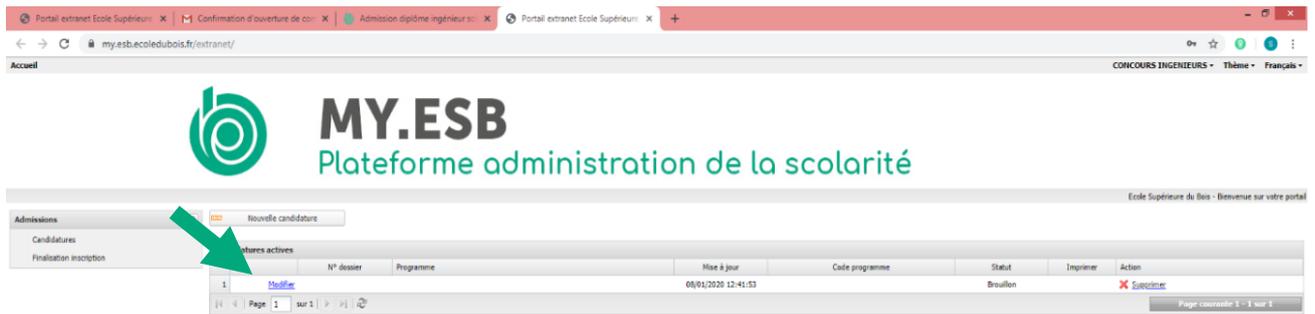
To complete if necessary.



The screenshot shows a web application interface for an application process. At the top, there is a header with the text 'GROUPE' and a logo. Below the header, the main content area is titled 'Application' and contains five tabs: 'Personal info', 'Program Choice', 'History of Education', 'Documents required', and 'Additional data'. The 'Additional data' tab is currently selected. Under this tab, there are two questions with corresponding text input fields. The first question is 'What are your other contests?' followed by 'Answer:' and a text box. The second question is 'In which other programs do you apply?' followed by 'Answer:' and another text box. On the left side of the form, there is a vertical sidebar with the letters 'ns' and 'on' visible.

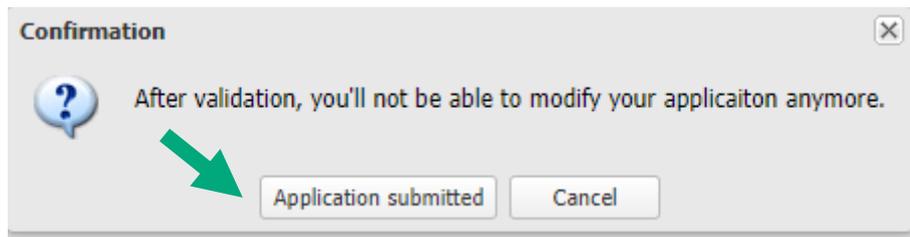
Important to know: you can save your information and return at any time to continue your inscription.

When you are back to your application, just click on Modify.



8. Save and validate your application

Once your file is complete, you must save and validate your application and then send an email to alexandra.chataigner@esb-campus.fr to inform that the online application is finalized. Please specify in this email: your first and last name and the program in which you applied.



Deadline to finalize your inscription: December 15th 2022.

Thanks for your candidature!