## *Tutorial for online application platform*

## *ESB engineering course*

**We would like to inform you that ESB collects personal data for the processing of applications and admissions. This personal data is safeguarded during students schooling and archived indefinitely. At any time, students have the right to consult, modify and obtain their own data.**

**If you have difficulties viewing, check if the version of your browser is up to date, focusing on the browsers like Mozilla Firefox or Chrome.**

**Please note that it can take 48 hours to receive the email with the link for registration.**

1. **Create your candidate account on: http://my.esb.ecoledubois.fr/users/account/register**

⚠️ **For students who already have a "My ESB" account, please apply with your current account (do not create a new one).**

**Important to know: you can save your information and return at any time to continue your inscription.**

Information to complete in the following order: First name/Family name/Email address/Password and confirmation Password

⚠️ Please note carefully the soonest your email and password that you have given in order to remember during the next connection.
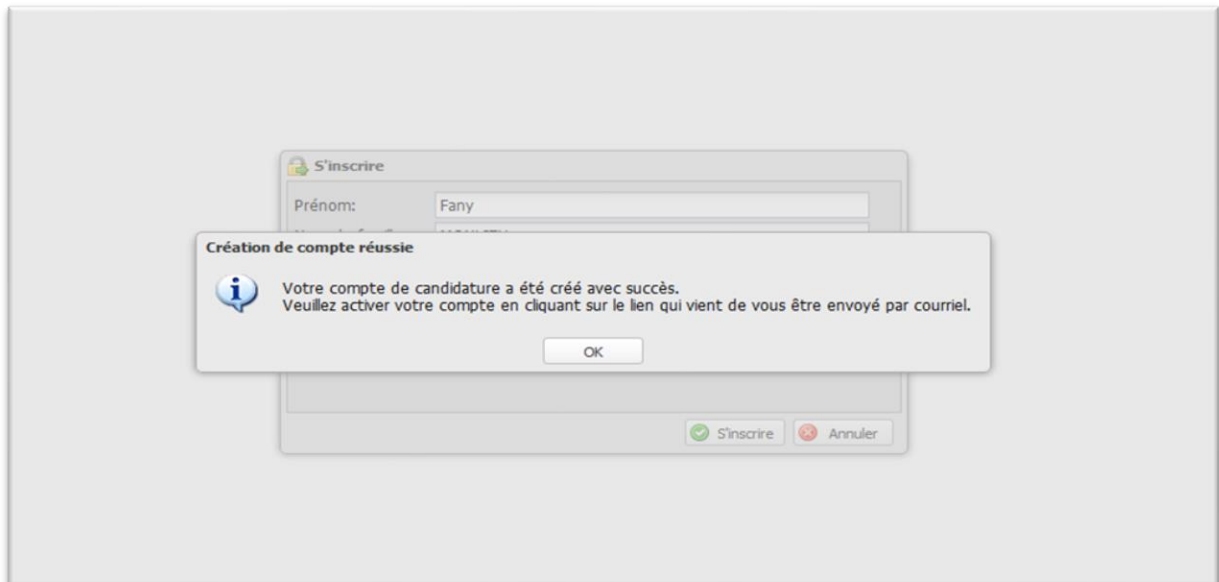
Validate your account from your inbox following the link in your email

## Confirmation d'ouverture de compte  Boîte de réception ×

**noreply@esb-campus.fr**
À moi ▾

Bonjour,

Pour finaliser la création de votre compte de candidature, veuillez cliquer sur le lien suivant :

https://my.esb.ecoledubois.fr/extranet/Users/Account/Verify?user_id=2Kn1ZRgkiRuN1wnNI%252fUxijhZaIIbKDN26OeIRTii0UE%253d

Nom utilisateur:
Mot de passe:

Merci

**2. Application space : http://my.esb.ecoledubois.fr/extranet/**

Fill in with your User name (email address) and password

**Merci de vous authentifier**

Nom d'utilisateur: [                    ]

Mot de passe: [••••••••••]

Domaine: [ETU            ▾]

🔒 Mot de passe oublié

✓ Connexion

Choose the language on the top right hand of the screen and then click on "Candidature"



Click on the button « New application»

## 3. Personal Information



⚠ For the national student number, you can indicate "0

⚠ The main address is that of your country of origin

⚠ Postal code: please indicated **only numbers**

⚠ **Please don't indicate anything in the following fields:**

## 4. Program selection

In the program group: "Admission international Ingénieurs", you must choose among the five choices offered. Be careful to read the details for each program in order to choose the correct one.

| ADMISSION INTERNATIONAL INGENIEURS | | |
|---|---|---|
| *PROGRAM* | *OBJECTIVES* | *PREREQUISTE* |
| *"CONCIPIN2ANS / 2122-CONCI2A - Candidature pour Internationaux – Diplôme Ingénieur ESB (en 2 ans)"* | *For students who wish to follow the full engineering course in French for 2 years and obtain the ESB engineering degree. (Graduate Education)* | *M1 or M2 validated. Engineer degree* |
| *"CONCIPINTERN / 2122-CONCIPI - Candidature pour Internationaux – Diplôme Ingénieur ESB (en 3 ans)"* | *For students who wish to follow the full engineering course in French for 3 years and obtain the ESB engineering degree. (Graduate Education)* | *Bac +2 or 3 validated* |
| *CONCIPINTFLE // 2021-CONCIFL- Application for French courses in association with Nantes university (en français).* | *For students who want to progress in French before they can intégrate ESB.* | *From Bac +2 validated* |
| *"CONCITTINT / 2021-CONCITT – Application for Semester study: International Timber trade programme 2021-2022"* | *For students who wish to specialize in international timber trade via an international program in 6 months in English. (Non-degree training).* | *From Bac +2 validated* |
| *"CONCSEMINT / 2122-CONCSEM - Candidature Ingénieur pour semestre d'études (cours en français)"* | *For students who wish to take an engineering course in wood science and technology in 6 months in French. (Non-degree training).* | *From Bac +2 validated* |

Please note, we do not allow multiple applications.

Finally, choose amongst European or non-European status on "Applicant status"



### 5. History education

Indicate your educational background in higher education only. Do not forget to click on "Add a history."
Program level: choose between "Bachelor or Master Etranger" and then don't forget to click on "save"

## 6. Documents requested

File the documents required to make your application.



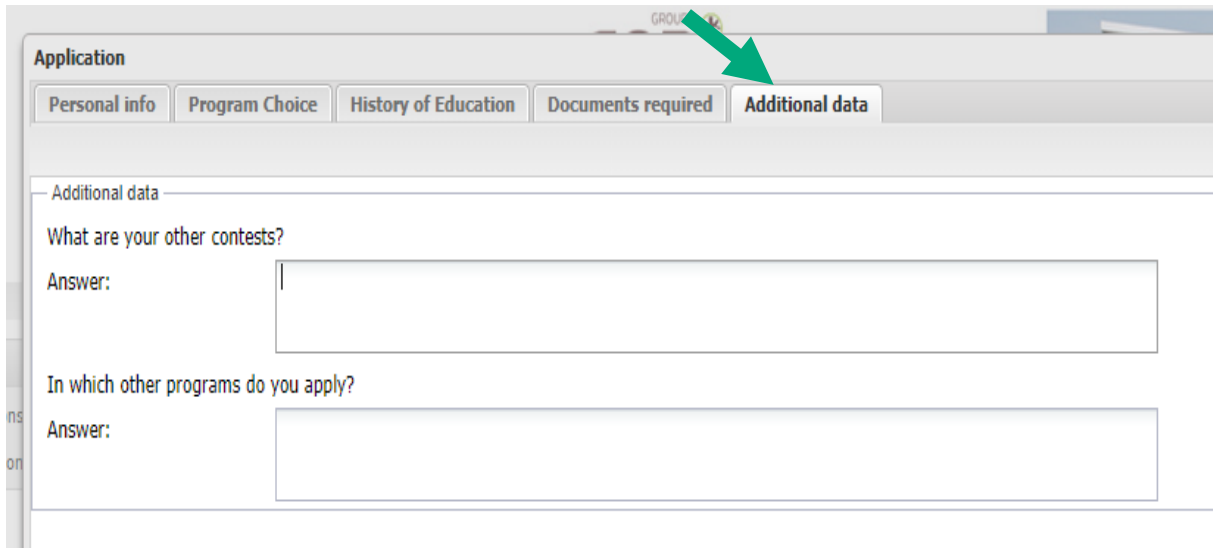| List of documents to provide: | | |
|---|---|---|
| A cover letter which states<br>- The reasons why you want to study abroad<br>- Your professional project and the link with the chosen studies<br>- Whether you have already spent some time in France<br>- What are your personal interests and hobbies | | |
| A CV | | |
| Copy of your transcripts of records of the last two years of studies | | |
| Copy of your last diploma | | |
| Copy of your passport | | |
| For non-English speaking countries applicant : English Certificate with the B1 level | | |

### 7. Additional information

To complete if necessary.
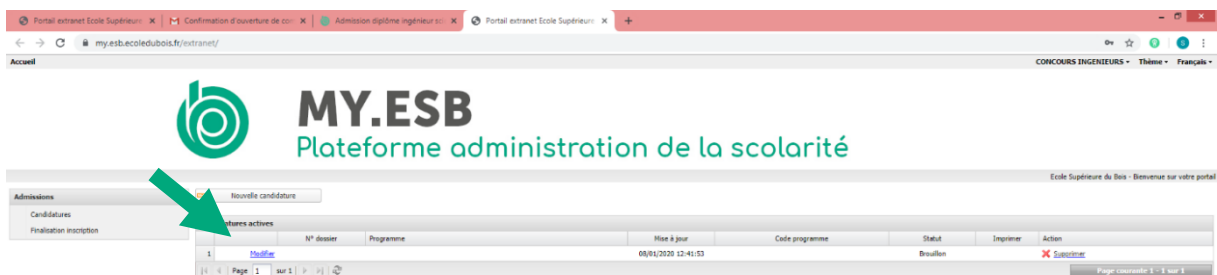


**Important to know: you can save your information and return at any time to continue your inscription.**

When you are back to your application, just click on Modify.
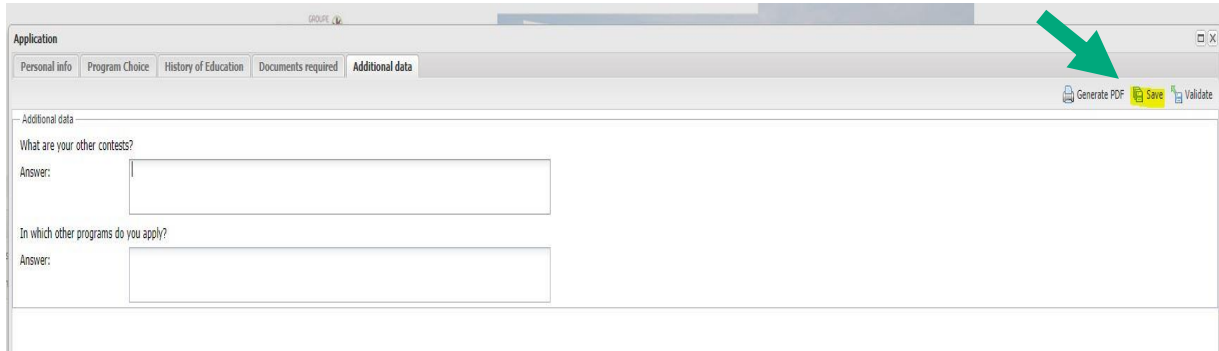
## 8. Submit your application

Once your file is complete, you must submit your application. Be careful, you cannot then modify your application.

**Deadline to submit your folder:  May 30th 2021**



## 9. Online application fees payment

A registration fee is required to complete your registration. These have to be paid online: 75€

Thanks for your candidature!